

**With Every Right Comes a Responsibility  
The Student and the Driving School**

1. Each student has the right to a certified competent instructor, knowledgeable about the curriculum and traffic safety issues. With that right each student has the responsibility to arrive prepared and on time for every class without such distractions as talking or text messaging on cell phones, being disrespectful to the instructor, or talking with other students in class.
2. Each student has the right to be taught the entire 30 hours of classroom instruction in an informative, interesting and challenging manner. With that right each student has the responsibility to be attentive and actively participate in every class.
3. Each student has the right to experience the full 6 hours of behind-the-wheel driving instruction as required in the curriculum. With that right each student will listen to the instructor and not drive in a negligent or dangerous manner.
4. Each student has the right to be treated in a courteous, civil and respectful manner. With that right students have the responsibility to be polite and respectful to their instructors at all times, and be willing to accept positive criticism to help them achieve driving success.
5. Each student has the right to attend class in a clean, safe, secure, temperature-controlled and fully equipped classroom that meets the local fire and building codes and MVA requirements. With that right each student has the responsibility to respect the property of the driving school by not defacing or destroying equipment or vehicles.
6. Each student and parent/driver coach has the right to visit the driving school, see the instructor's license and certification, and the right to observe any class session including in-car sessions, in which their child is included. With that right each parent/driver coach has the responsibility to refrain from interfering with the instruction, classroom or driving, while the class is in session.
7. Each parent/driver coach and student has the right to have the driver education program, including both the 30 hours of classroom instruction and the 6 hours of required driving time, completed within 18 weeks of the first day of class. With that right each parent/driver coach has the responsibility to take an active role in his/her student's driver education by monitoring all progress, communicating with the driving school and/or instructor, and practicing with the student driver if he/she has a learner's permit.
8. Each parent/driver coach and student has the right to place a complaint with the Motor Vehicle Administration regarding problems associated with the driving school or the instructor (**the number to call is 410-424-3751**). With that right each parent/driver coach and student has the responsibility to attempt to promptly pay the driving school for the driver education class and to attempt to alert the owner or manager of the driving school about any problems or complaints before contacting an outside agency.

**I understand the rights and responsibilities of Driving Schools, Students, and Parent/Driver Coach**

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent/Driver Coach \_\_\_\_\_ Date \_\_\_\_\_

School Official \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

A copy of this form should be given to the student/parent/driver coach when signed



## Cecil College

### Driver Education Policies

For additional information and refund policy, please visit [www.cecil.edu/drivered](http://www.cecil.edu/drivered)

- **CLASSROOM PORTION OF DRIVER EDUCATION**

- Attend **ALL** thirty hours of classroom time. You must make up any missed units and cannot take your final exam until all units are completed. When you miss class, you increase the time it will take you to get your license.
- Due to class size limitations, it could take up to 90 days to reschedule a missed class.
- If you miss more than FOUR (4) classes you will be withdrawn from the program.
- Please contact us to reschedule any missed classes. [drive@cecil.edu](mailto:drive@cecil.edu) or 410-287-1096.
- **Behind the Wheel portion must be completed within three years of start of classroom portion in order to successfully complete Driver Education Course.**

- **BEHIND THE WHEEL (BTW) PORTION OF DRIVER EDUCATION**

- If you need to cancel a scheduled BTW, you must contact us 48 business hours prior to your appointment, or as soon as possible due to illness. ([drive@cecil.edu](mailto:drive@cecil.edu) or 410-287-1096)
- The office is not open on Saturdays and Sundays.
- Leave a message or send an email to [drive@cecil.edu](mailto:drive@cecil.edu) with your name, phone number, scheduled time, location and best time to call.
- A \$70 fee may be charged in the event that the appointment does not take place due to: a no-show, unacceptable footwear (ex: open toe/open heel shoes are not permitted), no permit.

- **Cecil College reserves the right to cancel BTW lessons due to inclement weather, car repairs, and instructor illness.**

- If you have concerns about your BTW appointment being cancelled due to inclement weather, please call 410-287-1096 or 410-287-1000.
- If a BTW appointment needs to be cancelled due to instructor illness or car repair, we will attempt to contact you asap, using the contact information provided during registration.
- We will make every attempt to reschedule your BTW appointment quickly.
- **If Cecil County Public Schools are closed due to inclement weather, ALL Driver Education classroom sessions are cancelled. You will be notified via email and/or phone if your BTW appointment is cancelled due to inclement weather.**

- **Please note that, for the safety and protection of all parties, video cameras have been installed in all driver education cars.**