

 **territorium**
E-Proiciency
Profile

with Official Content from ETS

Non-proctored student access instructions for E-Proiciency Profile

Instructions for students taking an non-proctored E-Proiciency Profile assessment on Territorium's LifeJourney platform.

Please read through this entire document before beginning the assessment.

BEFORE YOU START

- Abbreviated form testing time is approximately 45 minutes.
- Ensure that you can allocate enough time to work without interruptions. Once you start, you must finish.
- Use recommended browser and operating system - see [ASSESSMENT SERVICES RECOMMENDED ENVIRONMENT](#) for more details. Make sure any updates are installed on your computer before you start.
- If you need a calculator, you must use the one provided with the test on your Lockdown Browser screen.
- If you are unexpectedly disconnected during the allotted test time window, you will need to log back in (see below). If the test timer has run out, you will not be able to go back into the test - contact your administrator for possible options about returning to your test.
- E-mail support@territorium.com for technical support.

GETTING STARTED

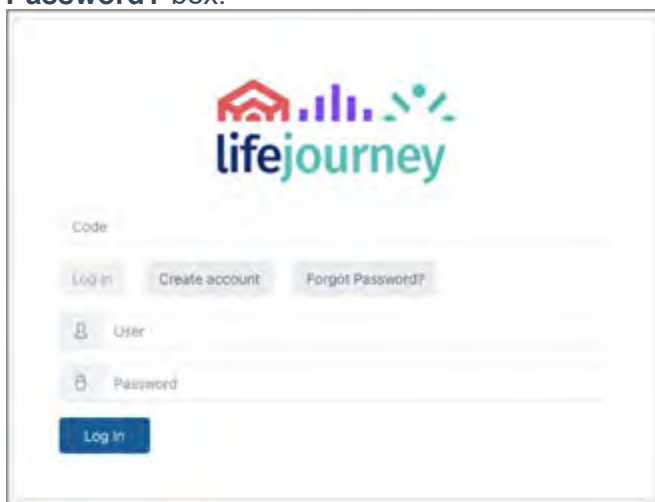
1. Go to the LifeJourney portal at <https://life.territorium.com>

You MUST use this URL to access your exam.

2. In the login page, look directly beneath the LifeJourney logo for **Have a test code? Please, enter your code here**. Click on **here** to access the screen to enter your test code. Enter this code: **87SAV2F2VE**. Ensure you have entered the code correctly before submitting it and verify the exam name is correct before clicking on Start.
NOTE: If you qualify for extended time on exams, contact Raegen Iler (riler@cecil.edu or accessibilityservices@cecil.edu for the appropriate access code.



3. Type the code in the first field. If you already have an account with Territorium, click **Log in**; otherwise, create a new account by clicking **Create account**. If you already have an account, but cannot recall your password, select the **Forgot Password?** box.



4. To Create an account, fill in all the required fields for creating a new account. Ensure your code and fields are completed, then click the **Create** button. Once you finish, you'll be automatically redirected to your LifeJourney homepage.

- On your LifeJourney homepage, you'll see the test for the code(s) entered. You can also see if a test is open **Start**, closed **Completed**, or needs to be continued **Continue**, as well as the start and end dates. If you have another test code to enter, click on **Add test code**. When you are ready, click on the test.

TAKING THE TEST

- Once you start, review the instructions that appear on the following page. Instructions may change depending on the test you're taking.

EPP-P-ABB

The E-Proficiency Profile is a general education outcomes assessment of core skills in reading, writing, mathematics and critical thinking.

All of the subject knowledge required to answer each question is contained in the question itself or the supporting materials that accompany the question.

Instructions

Test Instructions

Please carefully read the following instructions before starting the test.

Timing

- You will have 40 minutes from the time you click on "Start" to answer all 36 questions.
- Work as rapidly as you can without losing accuracy.

Calculator

- Math questions can be answered without a calculator.
- You may use the embedded system calculator.

Marking Answers

- Mark only 1 answer for each question.
- Proceed through the questions by selecting the Previous or Next buttons or selecting the question number.

2. Use of the Lockdown Browser is required. Click on the link that suits your computer's operating system and language: **Download for Windows** or **Download for Mac**.

This test needs to be taken on a secured environment, and you'll be proctored with AI. Therefore, you'll need to install Lockdown Browser before.

Lockdown browser assures that during the test, you won't have access to inappropriate software or content that could compromise a trustworthy test.

Download Lockdown Browser here:

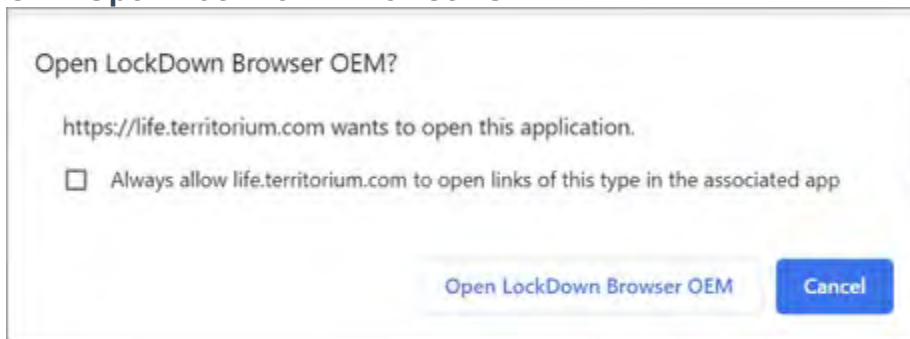
[Download for Windows](#)

[Download for Mac](#)

If you are using a computer that already has the lockdown browser installed (such as a campus computer), skip to Step 4 below.

3. Once the application has downloaded, install it on your computer.

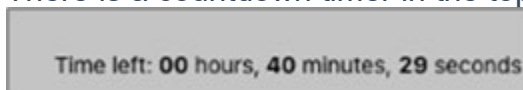
4. Before starting the assessment, make sure to close all your applications except your browser.
5. Click on the **Start** button.
6. Click **Open LockDown Browser OEM**



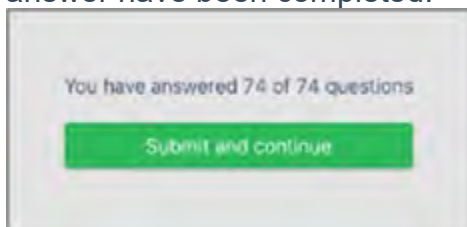
7. You will need to select **Yes** to allow the app to make changes to your device and **Close Process** for each of the open application prompts.
8. Choose your answers and navigate through the test using the **Previous** and **Next** buttons at the bottom of the screen.



9. Each of the questions is represented across the bottom. As questions are answered they are struck through. Use the **Highlight** button to mark questions for review.
10. There is a countdown timer in the top right corner.



11. Before selecting **Submit and continue**, review all questions you intended to answer have been completed.



12. You'll be returned to the test's welcome page. The status **Completed** will appear, and also, if available, an option to see **Score Report**.

Marking Answers

- Mark only 1 answer for each question.
- Proceed through the questions by selecting the Previous or Next buttons or selecting the question number.
- Use the Highlight feature to mark any questions for review.
- Answered questions will have a strikethrough the question number.
- The End button will display how many questions of the total have been answered. Clicking Submit and Continue will submit your test for scoring.

Scoring

- You will receive one point for each correct answer.
- You will receive no points for omitted questions.
- There is no penalty for an incorrect answer.
- There is no penalty for guessing.
- For your answers to be considered, you must hit SUBMIT before ending your testing session.

Available from: Mar. 05, 23 00:00 To: Mar. 31, 23 00:00

Time duration: 02:10:00

AI Proctoring: No

Institutional Message:

Completed

13. You're done! Congratulations!

IF YOU ENCOUNTER ANY PROBLEMS, CONTACT TERRITORIUM TECHNICAL SUPPORT BY EMAIL AT SUPPORT@TERRITORIUM.COM. BUSINESS HOURS ARE 8:00 A.M. TO 6:00 P.M. (CENTRAL TIME).